

**City of Litchfield  
Executive Session  
December 7, 2023**

Mayor Steven Dougherty called the Executive Session to order on December 7, 2023 at 6:57 p.m. as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as

1. Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21)
2. "The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body..." (5ILCS 120/2(2)(C)(1).

Present on roll call were Alderpersons Marilyn Sisson, Dwayne Gerl, Dan Newkirk, Sara Zumwalt, Josh Hughes, Kassidy Paine, Jacob Fleming, and Ray Kellenberger. Also in attendance were City Attorney Michael McGinley, City Administrator Breann Vazquez. and City Clerk Carol Burke.

City Administrator Vazquez shared some concerns regarding a department head's completion of his job duties. Discussion was held and direction given.

Vazquez then spoke regarding the need for adding a Finance Director position. She explained the challenges of the prep work for the audit and the other financial duties that this individual could perform. Discussion was held and some direction given.

City Clerk Burke passed out the Executive Session minutes from the November 2, 2023 meeting for the Council's review and approval.

Alderman Kellenberger made a motion, seconded by Alderman Sisson to return to open session at 7:25 p.m.

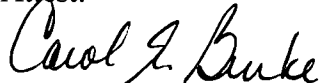
The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

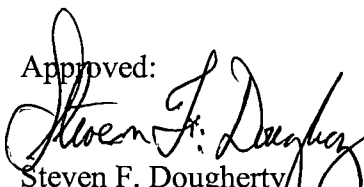
Nay: None.

Motion carried.

Attest:

  
Carol E. Burke  
City Clerk

Approved:

  
Steven F. Dougherty  
Mayor