

**City of Litchfield
Executive Session
December 21, 2023**

Mayor Steven Dougherty called the Executive Session to order on December 21, 2023 at 7:08 p.m. as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:
A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as

1. Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21)
2. “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).

Present on roll call were Alderpersons Dwayne Gerl, Dan Newkirk, Sara Zumwalt, Josh Hughes, Cassidy Paine, Jacob Fleming, and Ray Kellenberger. Absent: Marilyn Sisson. Also in attendance were City Attorney Michael McGinley, City Administrator Breann Vazquez. and City Clerk Carol Burke.

City Administrator Vazquez updated the Council on conversations with a department head regarding failure to perform certain job duties. She said that the employee was not open to compromise and unwilling to fulfill these specific job requirements. Based on this, it was her recommendation that this department head be dismissed. Discussion followed.

Vazquez then spoke regarding adding an additional department head with the title of Finance Director. She shared that a job description with broad finance duties had been developed. Discussion was held.

City Clerk Burke passed out the Executive Session minutes from the December 7, 2023 meeting for the Council’s review and approval. No changes were made.

Aldersperson Zumwalt made a motion, seconded by Aldersperson Newkirk to return to open session at 7:41 p.m.

The Mayor directed a roll call vote.


Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

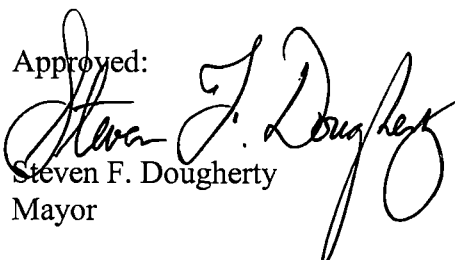
Nay: None.

Absent: Sisson.

Motion carried.

Attest:


Carol E. Burke
City Clerk

Approved:

Steven F. Dougherty
Mayor